



Foreign Affairs Handbook

4 FAM – Financial Management

Change Transmittal: FIN-415

Date: June 21, 2012

4 FAM

Changes

1. This Change Transmittal updates all Offices of Origin in this Handbook. This is a global administrative change.
2. If this issuance changes less than half the words, we formatted the changed text in *dark magenta italic*. If this issuance changed more than half the words, we did not use *dark magenta italic*. The CT line in each section shows when that section last changed.
3. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1115.1).
4. The office responsible for the material in this subchapter is RM/FPRA/FP. Please direct questions concerning content substance and interpretation to this office. Administrative questions on the Foreign Affairs Manual or Handbooks can be directed to A/GIS/DIR, Office of Directives Management.

Filing Instructions for Paper Copies

1. Remove and discard old subchapters:

4 FAM 010	FIN-363	10/4/04
4 FAM 020	FIN-364	10/4/04
4 FAM 030	FIN-384	6/19/09
4 FAM 050	FIN-356	11/30/95
4 FAM 110	FIN-370	2/17/05

4 FAM 340	FIN-351	4/30/95
4 FAM 350	FIN-351	4/30/95
4 FAM 360	FIN-374	7/1/05
4 FAM 390	FIN-372	4/29/05
4 FAM 420	FIN-364	9/5/03
4 FAM 430	FIN-352	5/30/95
4 FAM 490	FIN-379	6/28/06
4 FAM 510	FIN-365	10/4/04
4 FAM 610	FIN-360	9/6/02
4 FAM 810	FIN-367	12/7/04
4 FAM 830	FIN-368	12/16/04

Insert the new subchapters issued under 4 FAM CT (FIN-415; 06-21-2012).

2. After inserting the material in the binder, insert this change transmittal immediately following the CT Checklist, then fill in the entry line for CT:FIN-415, and initial.

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3. Use **KFAM** and **AINF** TAGS on **all** communications on FAM/FAH issues;